Global Learning Conference Proposal Form (Preview Only)

Note: Return to the Call for Proposals web page to submit a proposal

Thank you for your interest in submitting a proposal for **the 2017 Global Learning Conference: Transcending Boundaries through COIL.** Proposals can be submitted in three formats: a PechaKucha Presentation, a 60-Minute Interactive Session, or a 60-Minute Panel Presentation.

1) PechaKucha Presentation

PechaKucha presentations should be proposed when the presenter would like to showcase his/her work in a concise format or quickly share a provocative or innovative idea. PechaKucha presentations are composed of 20 slides, with each slide advancing automatically every 20 seconds, for a total presentation time of 6 minutes 40 seconds. Multiple PechaKucha presentations will be scheduled back-to-back within a single breakout session. The session will conclude with a question-and-answer period that will be open to all attendees and presenters.

2) 60-Minute Interactive Session

Interactive sessions blend a traditional presentation with structured activities that result in some type of "deliverable" for session participants. Attendees should walk away with new strategies, lists of resources, completed worksheets, etc. that they can use in their own classrooms or in their roles as instructional designers or administrators.

3) 60-Minute Panel Presentations

Panel presentations highlight evidence-based practices from past COIL course collaborations. (Please note that COIL is used interchangeably here with other terms such as virtual exchange and virtual mobility. You do not need to be affiliated with the SUNY COIL Center to propose a panel presentation.) These sessions will be reserved for panels of 2 to 4 presenters. Presenters should have experience teaching COIL courses, designing and delivering faculty professional development for COIL, or enabling COIL through their administrative/technology-support work. Panels that incorporate students and student voices are highly encouraged. Also, presentations based on published articles or manuscripts in development about COIL are particularly welcome.

Presenter Information

Proposal Requirements

The proposal must be completed in one sitting, so be sure to have all of the proposal details ready before you begin. Please note the following sections of the proposal are required.

- **Title**: the presentation title shouldn't be more than 20 words in length. Please be sure that your title reflects the topic of your presentation.
- **Summary**: the summary must not exceed 150 words. It needs to be in final, publishable format, error-free, and should not include citations. It must clearly align with the content of your informative abstract.
- **Informative Abstract**: the informative abstract will only be reviewed by the conference committee and should not exceed 750 words.
- **Presenter Information**: please be sure to include the names and contact information of each presenter. A brief bio (75-word limit) is required for each presenter.

Please select the type of session you would like to submit:
- ❍ PechaKucha Session
- ❍ 60-Minute Interactive Session
- ❍ 60-Minute Panel Session

Please enter information for the primary presenter:
    Name
    Email Address
    Institutional Affiliation

Provide a brief presenter bio, detailing their experiences with COIL projects and explaining their personal background as relevant to the topic of the proposal. (75-word limit)

    Do you have any additional presenters? (If yes, please enter the number of additional presenters in the box next to "Yes". You will be prompted to enter their names and email addresses after you select an answer.)

    NOTE: Although we request contact information for all co-presenters, the acceptance notification and other follow-up communication will only be sent to the primary presenter.
- ❍ Yes _____ (Enter the number of additional participants)
- ❍ No

    Please enter information for additional presenter #1 (Note: you may add up to 10 additional presenters):
        Name
        Email Address
        Institutional Affiliation

    Provide a brief presenter bio, detailing their experiences with COIL projects and explaining their personal background as relevant to the topic of the proposal. (75-word limit)

Proposal Information
Presentation title: (20-word limit)

Select up to three of the 2017 Global Learning Conference themes that best fit your presentation proposal:
- ❑ Practical Strategies and Student Voices
- ❑ Intercultural Competence and Community Building
- ❑ Evaluation and Assessment
- ❑ Professional Development
- ❑ Other _____

List two or more presentation outcomes.
Please use specific, measurable language that clearly describes what participants will be able to do as a result of attending the session. For instance:
- "Identify techniques to improve collaborations with large differences in time-zone"
- "Compare and contrast features of online video conferencing tools"
- "List five ways to improve intercultural empathy among students"
- "Create a plan to improve faculty adoption of COIL projects"

Provide a brief summary to be included in the conference program. Be sure to mention the target audience and include key terms that will help attendees decide if they should attend. (150-word limit)

Provide an informative abstract that expands on the summary. (750-word limit)
This description will only be seen by the proposal review committee and will not be included in the conference program. Be sure to articulate the value and need for this session and address the following in your description if they are applicable to your topic:
- How does your session connect with one or more of the conference themes?
- If you plan to incorporate research findings, please briefly describe the research context and questions, methods used, preliminary or final results, and some of the conclusions and interpretations.
- If you plan to include student perspectives, please describe how they will be incorporated (e.g., live student guest speakers, summaries of focus group or survey results, etc.).

Describe the interactive activities you plan to use in your presentation.

The review committee places high value on sessions that incorporate active learning and practical takeaways. Examples might include:

- Using a shared online document to track solutions and resources offered by attendees during brainstorming sessions and sharing this document as a key takeaway for all attendees.
- Posing questions to attendees via interactive polling software such as Poll Everywhere and discussing the results with attendees.
- Incorporating small-group or "pair-and-share" discussions with time for reporting back to the entire audience. Please be specific about what groups will discuss and how these interactions will provide practical takeaways.

Do you plan to have a remote presenter via an online tool, such as Zoom or Skype?
❍ Yes
❍ No

    Will you be bringing in a single remote presenter or multiple remote presenters connecting from different locations?
    ❍ Single remote presenter
    ❍ Multiple remote presenters in different locations
    ❍ Other _____

    Do you have a preferred time slot? Check all that apply. Please note that we will try to accommodate your preferences but cannot guarantee it.
    ❑ 10:45am - 11:45am CST
    ❑ 1:45pm - 2:45pm CST
    ❑ 3:00pm - 4:00pm CST
    ❑ 4:15pm - 5:15pm CST
    ❑ No preference

Physical Setup

All rooms are equipped with internet connectivity and a projector. Presenters should bring their own laptops. If you have additional audio-video needs, please list them below.

Do you have a preferred room setup? Please note that we will try to accommodate your preferences, but we cannot guarantee it.
❍ Chairs arranged in rows
❍ Round tables with chairs
❍ No preference

Confirmation

Publication and Modification of Proposals
By submitting a proposal, applicants accept that the title, abstract, and presenter information may be displayed on the conference website and in promotional materials. Confirmed presenters will be asked to provide a photo of each presenter. DePaul University and the SUNY COIL Center reserve the right to edit/modify any information that is used in conference-related materials.

Note: The Global Learning Conference session review committee will try to accommodate the session type, duration, and other requests for accepted presenters. Presenters may be asked to consider an alternate presentation format due to scheduling constraints. Any requests to modify the presentation will be clearly communicated to presenters before the schedule is finalized.

❑   I Accept